

INSTRUCTIONS FOR THE STATE COUNSEL FOR OFFENDERS INTERNSHIP APPLICATION

This application packet consists of three (3) documents that must be completed. The first document is the State Counsel for Offenders Volunteer Application and Affidavit (4 pages). The remaining two documents are generated by the Texas Department of Criminal Justice (TDCJ). Because your internship may require that you accompany attorneys on TDCJ prison units, TDCJ requires completion of their Volunteer Application (2 pages) in order to conduct a criminal background check on you. The Data Use and Non-Disclosure Agreement (3 pages) is also required by TDCJ because you will have access to their computer systems.

Disregard the mailing instructions at the bottom of the Volunteer Application. Return the entire packet (9 pages) to:

Intern Coordinator
PO Box 4005
Huntsville, TX 77342

If you have any questions regarding an SCFO internship or this application packet, contact the Intern Coordinator or Human Resources office at 936-437-5203 or at SCFO@scfo.texas.gov

Thank you for your interest in an internship with SCFO, and we look forward to hearing from you soon.