

NUMBER: SATOM 03.04 - SAFPF CSCD

DATE: September 2013

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SUBJECT: ADMISSIONS PROCEDURES FOR CSCD OFFENDERS

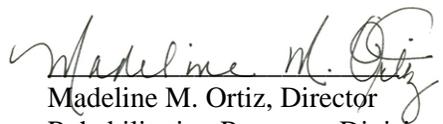
APPLICABILITY: Community Supervision and Corrections Department (CSCD) offenders entering a Substance Abuse Felony Punishment Facility (SAFPF)

PURPOSE: To establish admissions procedures for CSCD offenders entering a SAFPF.

PROCEDURES:

- I. Determine if substance abuse significantly contributed to the commission of the offense or violation of community supervision based on a Pre-Sentence Investigation (PSI) or a Violation Report.
- II. The CSCD offender shall complete the SAFPF CSCD Screening Eligibility Form (Attachment A) to determine if the offender meets the legislative and administrative criteria for admission in accordance with SATOM 03.02.
- III. Determine if there are pending charges, holds, or detainers that could interfere with the offender's participation in the program. If there is a detainer:
 - A. Determine if the jurisdiction with the detainer will resolve it before the person will go to the SAFPF; or
 - B. Determine if the jurisdiction with the detainer will agree in writing not to take action until the offender completes the SAFPF and Continuum of Care programs.
- IV. Determine if the offender is on parole.
 - A. If the offender is on parole, notify the offender's Parole Officer that the court has ordered the offender to a SAFPF as a condition of his/her Community Supervision requirements. Send a copy of the SAFPF court order to the parole officer (fax or mail). To facilitate a response, it is necessary to have the defendant's TDCJ number. **NOTE:** The Parole Board can only agree that no action will be taken on a parolee until the parolee completes the SAFPF treatment regimen.
 - B. If there is not a pre-revocation (blue) warrant or revocation (white) warrant, confirm that a Parole Board Panel or the Parole Supervision Section has approved the offender for entrance into the SAFPF program.
 - C. If there is a parole detainer, contact the Warrants Section of the TDCJ Parole Division. (If there is a white warrant, contact the Hearing Section of the Texas Parole Board to determine if they will approve the offender for the SAFPF program and remove the white warrant, pending successful completion of the SAFPF program.)
- V. The offender shall be properly sentenced through an Original Condition of Community Supervision (Probation) or with a Modification of Community Supervision.
 - A. Sentence will be for an indefinite period of 90 days to 12 months; however, as long as the time frame falls within these parameters, the commitment language may vary by jurisdiction.

- B. For a modification of community supervision, the offender shall preferably have two (2) years in order to allow completion of the Continuum of Care program.
 - C. All offenders shall be sentenced to a TDCJ COC program upon successful completion of the SAFPF program.
- VI. Arrange for Admissions of Offender into SAFPF through TDCJ.
- A. A qualified medical person (e.g., physician, physician's assistant, or nurse at the jail), if available, shall complete the Texas Uniform Health Status Report on the offender.
- VII. For CSCD offenders with dual sentences, the CSCD shall:
- A. Notify the SAFPF Admissions Office; and
 - B. Mail SAFPF pen packets with required documents.
- VIII. When SAFPF CSCD offenders are ready for transport:
- A. TDCJ Admissions shall provide when an opening for the offender is available.
 - B. The local sheriff's department shall be responsible for transporting offenders to the SAFPF.
 - C. Because the facilities are for treatment and not for medical detoxification, offenders must be detoxed before they can be accepted at a SAFPF.


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