

**TEXAS DEPARTMENT OF CRIMINAL JUSTICE
JOB DESCRIPTION**

POSITION TITLE: HEALTH SPECIALIST II -
Sex Offender Rehabilitation Program

SALARY GROUP: B17

DEPARTMENT: Rehabilitation Programs Division

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CERTIFICATION: I certify that, to my knowledge, this is an accurate and complete description of the essential functions and the conditions required for this position.

APPROVED BY: Rene Hinojosa DATE: 08/23/2018

POSITION #: 045322

I. JOB SUMMARY

Performs complex counseling and psychological work. Work involves psychological testing and assessing, counseling, reporting, and research; and training others. Works under general supervision with moderate latitude for the use of initiative and independent judgment.

II. ESSENTIAL FUNCTIONS

- A. Counsels offenders and facilitates the education of offender families; conducts individual and group psychotherapy for sex offenders; prepares behavior analyses; and designs and monitors behavior modification and skill acquisition plans.
- B. Administers and interprets psychological instruments; and interviews offenders, recommends treatment, and prepares reports.
- C. Assists the treatment team in the development and implementation of individualized treatment plans; coordinates the duties of the treatment team; monitors clinical progress of offenders; and documents progress notes in offender treatment records.
- D. Participates in research projects and program evaluation; and participates in conferences for diagnosis and treatment planning.
- E. Assists in training others.

* Performs a variety of marginal duties not listed, to be determined and assigned as needed.

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III. MINIMUM QUALIFICATIONS

A. Education, Experience, and Training

1. Master's degree in Psychology, Counseling, Social Work, Marriage and Family Therapy, or a related field from a college or university accredited by an organization recognized by the Council for Higher Education Accreditation (CHEA) or by the United States Department of Education (USDE).
2. Sex offender treatment experience in a psychological therapeutic environment preferred.
3. Current, active, unrestricted license as a Licensed Sex Offender Treatment Provider (LSOTP) or Affiliate Sex Offender Treatment Provider (ASOTP) by the State of Texas Council on Sex Offender Treatment.

Must maintain valid license(s) for continued employment in position.

B. Knowledge and Skills

1. Knowledge of psychology and related disciplines.
2. Knowledge of psychological tests, measurements, and treatment techniques and practices.
3. Knowledge of techniques of individual, group, and family therapy.
4. Knowledge of sex offender treatment and practices.
5. Knowledge of group dynamics and professional personnel interaction.
6. Skill in interviewing.
7. Skill to interpret diagnostic interviews and test data.
8. Skill to conduct individual and group psychotherapy.
9. Skill to analyze behavioral deficits.
10. Skill to develop plans for implementing and monitoring rehabilitation activities in skill acquisition and behavior management.

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11. Skill to review technical data and prepare technical reports.
12. Skill to maintain records of services and offenders.
13. Skill to train others.

IV. ADDITIONAL REQUIREMENTS WITH OR WITHOUT REASONABLE ACCOMMODATION

- A. Ability to walk, stand, sit, kneel, push, stoop, reach above the shoulder, grasp, pull, bend repeatedly, climb stairs, identify colors, hear with aid, see, write, count, read, speak, analyze, alphabetize, lift and carry under 15 lbs., perceive depth, operate a motor vehicle, and operate motor equipment.
- B. Conditions include working inside, working around machines with moving parts and moving objects, radiant and electrical energy, working closely with others, working alone, working protracted or irregular hours, and traveling by car, van, bus, and airplane.
- C. Equipment (machines, tools, devices) used in performing only the essential functions include computer and related equipment, calculator, copier, fax machine, dolly, telephone, and automobile.