

**TEXAS DEPARTMENT OF CRIMINAL JUSTICE
JOB DESCRIPTION**

POSITION TITLE: HEALTH SPECIALIST II -
Sex Offender Risk Assessment

SALARY GROUP: B17

DEPARTMENT: Rehabilitation Programs Division

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CERTIFICATION: I certify that, to my knowledge, this is an accurate and complete description of the essential functions and the conditions required for this position.

APPROVED BY: Christopher Carter DATE: 06/01/2022

POSITION #: 045320

I. JOB SUMMARY

Performs complex psychological work. Work involves psychological testing and assessing, reporting, and research. Works under general supervision with moderate latitude for the use of initiative and independent judgment.

II. ESSENTIAL FUNCTIONS

- A. Administers and scores Dynamic Risk Assessment (DRA) psychological instruments; interviews sex offenders; determines DRA risk levels that indicate the sex offenders' propensity to sexually re-offend; and documents findings in sex offender records.
- B. Assists in training for the DRA program; assists in making risk level recommendations; and provides liaison with other departments of the agency.
- C. Participates in the gathering and tracking of data.
- D. Provides mentorship in conducting DRA assessments.
- * Performs a variety of marginal duties not listed, to be determined and assigned as needed.

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III. MINIMUM QUALIFICATIONS

A. Education, Experience, and Training

1. Master's degree in Psychology, Criminal Justice, or a related field from a college or university accredited by an organization recognized by the Council for Higher Education Accreditation (CHEA) or by the United States Department of Education (USDE).
2. Criminal justice rehabilitation, sex offender treatment, or psychological testing experience preferred.
3. Licensed as a Psychological Associate by the Texas State Board of Examiners of Psychologists, licensed as a Licensed Professional Counselor by the Texas State Board of Examiners of Professional Counselors, or licensed as a Marriage and Family Therapist by the Texas State Board of Marriage and Family Therapists preferred.
4. Licensed as a Licensed Sex Offender Treatment Provider (LSOTP) or Affiliate Sex Offender Treatment Provider (ASOTP) by the State of Texas Council on Sex Offender Treatment preferred.

B. Knowledge and Skills

1. Knowledge of psychology and related disciplines.
2. Knowledge of psychological tests, measurements, and treatment techniques and practices.
3. Knowledge of sex offender treatment and practices.
4. Knowledge of professional personnel interaction.
5. Knowledge of agency and departmental organizational structure, policies, procedures, rules, and regulations preferred.
6. Skill in interviewing.
7. Skill to administer and score diagnostic test and assessment instruments.
8. Skill to analyze behavioral deficits.
9. Skill to review technical data and prepare technical reports.
10. Skill to maintain records of services and offenders.
11. Skill to train others.

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IV. ADDITIONAL REQUIREMENTS WITH OR WITHOUT REASONABLE ACCOMMODATION

- A. Ability to walk, stand, sit, kneel, push, stoop, reach above the shoulder, grasp, pull, bend repeatedly, climb stairs, identify colors, hear with aid, see, write, count, read, speak, analyze, alphabetize, lift and carry under 15 lbs., perceive depth, operate a motor vehicle, and operate motor equipment.
- B. Conditions include working inside, working around machines with moving parts and moving objects, radiant and electrical energy, working closely with others, working alone, working protracted or irregular hours, and traveling by car, van, bus, and airplane.
- C. Equipment (machines, tools, devices) used in performing only the essential functions include computer and related equipment, calculator, copier, fax machine, telephone, dolly, and automobile.