

**TEXAS DEPARTMENT OF CRIMINAL JUSTICE
JOB DESCRIPTION**

POSITION TITLE: HEALTH SPECIALIST VI -
Sex Offender Rehabilitation Program

SALARY GROUP: B23

DEPARTMENT: Rehabilitation and Reentry Division

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CERTIFICATION: I certify that, to my knowledge, this is an accurate and complete description of the essential functions and the conditions required for this position.

APPROVED BY: April Zamora DATE: 05/13/2025

POSITION #: 040174

I. JOB SUMMARY

Performs highly advanced counseling and psychological work. Work involves directing, overseeing, and coordinating psychological testing and assessing, counseling, reporting, and research; and training others. Works under minimal supervision with extensive latitude for the use of initiative and independent judgment.

II. ESSENTIAL FUNCTIONS

- A. Counsels inmates and facilitates the education of inmate families; conducts individual and group psychotherapy for sex inmates; prepares behavior analyses; and designs and monitors behavior modification and skill acquisition plans.
 - B. Administers and interprets psychological instruments; and interviews inmates, recommends treatment, and prepares reports.
 - C. Leads the treatment team in the development and implementation of individualized treatment plans; coordinates the duties of the treatment team; monitors clinical progress of inmates; and documents progress notes in inmate treatment records and prepares recommendations for program completions and exit requests.
 - D. Participates in research projects and program evaluation; and participates in conferences for diagnosis and treatment planning, participates in quality enhancement activities related to psychological services provisions, and provides liaison with other departments within the agency.
 - E. Organizes, assigns, and reviews the work of others; and provides training in the program area.
- * Performs a variety of marginal duties not listed, to be determined and assigned as needed.

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III. MINIMUM QUALIFICATIONS

A. Education, Experience, and Training

1. Master's degree in Psychology, Criminal Justice, Social Work, Psychology, Counseling, Social Services, Behavioral Health Education, or a related field from a college or university accredited by an organization recognized by the Council for Higher Education Accreditation (CHEA) or by the United States Department of Education (USDE).
2. Two years full-time, wage-earning sex offender treatment experience.
3. Current license as a Licensed Sex Offender Treatment Provider (LSOTP).

Must maintain valid license(s) for continued employment in position.

B. Knowledge and Skills

1. Knowledge of psychology and related disciplines.
2. Knowledge of psychological tests, measurements, and treatment techniques and practices.
3. Knowledge of techniques of individual, group, and family therapy.
4. Knowledge of group dynamics and professional personnel interaction.
5. Knowledge of sex offender treatment and practices.
6. Knowledge of agency and departmental organizational structure, policies, procedures, rules, and regulations preferred.
7. Skill to communicate ideas and instructions clearly and concisely.
8. Skill to coordinate with other staff, departments, officials, agencies, organizations, and the public.
9. Skill in interviewing.
10. Skill to interpret diagnostic interviews and test data.
11. Skill to conduct individual and group psychotherapy.
12. Skill to analyze behavioral deficits.

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13. Skill to develop plans for implementing and monitoring rehabilitation activities in skill acquisition and behavior management.

14. Skill to train others.

IV. ADDITIONAL REQUIREMENTS WITH OR WITHOUT REASONABLE ACCOMMODATION

- A. Ability to walk, stand, sit, kneel, push, stoop, reach above the shoulder, grasp, pull, bend repeatedly, climb stairs, identify colors, hear with aid, see, write, count, read, speak, analyze, alphabetize, lift and carry under 15 lbs., perceive depth, operate a motor vehicle, and operate motor equipment.
- B. Conditions include working inside, working around machines with moving parts and moving objects, radiant and electrical energy, working closely with others, working alone, working protracted or irregular hours, and traveling by car, van, bus, and airplane.
- C. Equipment (machines, tools, devices) used in performing only the essential functions include computer and related equipment, calculator, copier, fax machine, telephone, dolly, and automobile.