

# Texas Department of Criminal Justice

PERS 495a

## EEO Investigation Extension

**Note to Employee:** A 30-day extension has been requested and approved for your ongoing EEO investigation. The extension was requested to ensure a thorough and comprehensive review of all relevant information. As a result of this extension, the timeline for your interim remedial action will also be adjusted accordingly. We appreciate your patience as we work to complete this process. If you have any questions or concerns, please contact Workplace Resolution Intake or you assigned EEO investigator.

### Employee Information

Printed Name		Month/Day of Birth
Payroll Title	Unit/Department	<input type="checkbox"/> Complainant <input type="checkbox"/> Respondent

### Section I: Extension Request

EEO Case Number:	Current Due Date:	New Due Date:
Justification:		

EEO Investigator Printed Name	Signature	Date
Casey Hyde Workplace Resolution Manager	Signature	Date
Mary Babcock Human Resources Director	Signature	Date

**Routing:** Refer to PD-21 Procedures Section II.B.