



Texas Department of Criminal Justice

Bryan Collier
Executive Director

LETTER OF SEPARATION DUE TO FAILURE TO HAVE A NEGATIVE DRUG TEST RESULT

Date: _____

To: _____

Month/Day of Birth: _____
(mm/dd)

RE: Separation of Employment Due to Failure to Have a Negative Drug Test Result

This correspondence is formal notice that you have not been cleared for continued employment with the TDCJ and you are being separated from employment effective this date because of failure to have a negative drug test result. This failure is due to:

- ☐ A refusal to test.
- ☐ Not providing an adequate specimen.
- ☐ Specimen tampering.
- ☐ The result of your pre-employment or pre-assignment drug test was positive, and the medical review officer informed the TDCJ that:
 - ☐ You did not request a retest of your original specimen.
 - ☐ Your retest was positive.
 - ☐ There is no valid reason for the positive test results.

You are ineligible for employment consideration with the TDCJ in accordance with PD-71, "Selection System Procedures."

Sincerely,

Title

Our mission is to provide public safety, promote positive change in offender behavior, reintegrate offenders into society, and assist victims of crime.

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