

POLICY TRANSMITTAL MEMORANDUM

To: Recipients of the Correctional Managed Health Care Policy Manual

Date: August 23, 2016

**From: Natasha L. Mills
CMHC Policy and Procedure Committee Coordinator**

Re: Correctional Managed Health Care Policy Manual Updates

Listed below are the updated policy for your Correctional Managed Health Care Policy Manual. The Facility Management Team is expected to inform all employees of these policy changes before placing them into the manual.

Policy Number	Policy Name	Primary change
A-08.4	Offender Medical and Mental Health Classification	Health provider updated to health professional QMHP under <u>Process</u> section I. See policy.
A-08.4 Attachment A	Guidelines for Completing the Health Summary for Classification Form	Section II.D, paragraph 4 deleted from attachment. See attachment. Wording changes made to sections IV and V. See attachment
A-08.7 Attachment B	Guidelines for Coding PULHES	Last sentence deleted from Remediable definition. See policy.
C-23.1	Position Descriptions	Section III of policy updated. See policy. Index deleted. References updated.
D-28.1	Clinic Space, Equipment, and Supplies	Sections I, III, and VI of policy updated. See policy. References updated.
D-28.5	Equipment Supplies, and Inventory	<u>Purpose</u> section and section V of policy updated. See policy.
E-36.1	Dental Treatment Priorities	Revisions pending.
E-39.1	Health Evaluation and Documentation Offenders in Segregation	Changes to this policy were withdrawn.
E-41.1	Emergency Services	Minor wording strike made it <u>Policy</u> section II. See policy. References updated.
E-41.2	Emergency Response During Hours of Operation	Minor wording changes made to <u>Procedure</u> section IX. See policy.
E-41.2 Attachment A	Correctional Managed Health Care Emergency Response Bag Inventory List	First item of inventory list updated. See attachment.
G-52.1	Infirmery Care	<u>Policy</u> section IV.B, updated. See policy. References updated.
G-53.1	Suicide Prevention Plan	<u>Definitions</u> sections 1, & 2 of policy updated. See policy. Section III.F.2 deleted from policy and reformatting done to reflect the change. Revised section III.F.2 updated. See policy. Wording changes made to sections IV.B, & C. See policy. Wording changes made to sections V and VI. Wording and formatting changes made throughout sections VII, VIII, and X of policy. See policy.

H-60.1	Health Records – Organization and Maintenance	<u>Purpose</u> section of policy updated. <u>Policy</u> section expanded. Minor wording changes made to section II. Extensive wording and formatting changes made throughout policy sections III through IX. See policy.
H-60.1 Attachment B	List of EHR Chart Sections	List of EHR Chart Selections updated. See attachment.
H-60.1 Attachment D	Correctional Managed Health Care EHR Standard Operating Procedure – Change Sign User for Email (New)	The new attachment was approved by the committee.
H-60.1 Attachment E	Correctional Managed Care Document Clarification (New)	The new attachment was approved by the committee.
H-60.1 Attachment F	Correctional Managed Health Care EHR Standard Operating Procedure – Creating an Addendum Note (New)	The new attachment was approved by the committee.
H-60.1 Attachment G	Incomplete Chart Review (New)	The new attachment was approved by the committee.
I-66.1	Medical Therapeutic Restraints	Section VIII of policy updated. See policy.
I-66.1 Attachment A Medical Therapeutic Restraint Flow Sheet	This is a new attachment. (New)	The new attachment was approved by the committee