

CORRECTIONAL MANAGED HEALTH CARE POLICY MANUAL	Effective Date: 3/17/2016	NUMBER: G-51.4  Page 1 of 1
	Replaces: 11/1/2011	
	Formulated: 05/09 Reviewed: 1/2023	
<b>WHEELCHAIR REPAIR &amp; MAINTENANCE</b>		

**PURPOSE:** To describe the procedure for manual wheelchair repair and maintenance.

**POLICY:** Inmates that are assigned to the Assistive Disability Services program (ADS) and require permanent or extended use of a wheelchair will be provided scheduled wheelchair repair/maintenance to assure the safety of wheelchair usage.

**PROCEDURE:**

- I. ADS inmates who are identified as wheelchair users will be scheduled by the ADS wheel chair technician every six months for a thorough inspection and service of their assigned wheelchair. They will also be instructed on how to care for and clean their wheelchairs.
- II. ADS inmates that require wheelchair repair in between their scheduled inspection will advise their ADS caseworker during their case management interview or by sending their assigned ADS caseworker an I-60. The ADS wheelchair technician will provide wheelchair repair service within 10 working days after receiving the request.
- III. ADS inmates that require emergency wheelchair repairs (broken wheelchair frame, torn seat, etc.) may contact unit medical staff which in turn, will contact the ADS department at (936) 291-4200 ext 3867.