

<b>CORRECTIONAL MANAGED HEALTH CARE POLICY MANUAL</b>	Effective Date: 3/18/2015	<b>NUMBER: E-42.4</b>  <b>Page 1 of 1</b>
	Replaces: New	
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<b>MEDICAL HOLDS</b>		

**PURPOSE:** To establish a procedure for ensuring inmates with certain medical conditions have a medical hold placed so that they are not reassigned or transferred without authorization of the unit provider.

**POLICY:** Inmates with certain medical conditions or those who are taking specific medications may require a medical hold be established for specified time periods to ensure availability of certain medications, access to care or continuity of care.

**PROCESS:**  
Inmates with medical conditions (i.e. HCV Therapy) that require direct involvement of unit health care staff to ensure continuity of care during transport should have a medical hold placed.

- A. Providers wishing to place a medical hold on an inmate shall notify HSL via TDCJ Mainframe/FORVUS or electronic medical record (EMR) at e-mail address HSLIAISON. This e-mail must include the inmate's name, TDCJ number and the unit to which the inmate is to be held. This e-mail must be followed by a telephone call to HSL (936-437-3589) during regular business hours. The e-mail shall provide specific details regarding the reason for and duration of the medical hold.
- B. HSL will send a mainframe e-mail with the inmate's name, TDCJ number and unit to which the inmate is to be held, to Classification and Records Office (CRO) requesting a medical hold be placed.
- C. CRO will notate the medical hold on the inmate's records. Inmates with medical holds cannot be moved off their units of assignment for any reason other than an emergency, without written approval of HSL.
- D. When an inmate's medical hold is no longer necessary, the unit medical provider shall e-mail HSL. This e-mail shall include the inmate's name, TDCJ number, current unit of assignment, and discontinuation of the medical hold. Upon notification of the discontinuation of the medical hold, HSL will notify CRO to have the medical hold removed.

**Reference:** ACA Standard 4-4399 (Ref 3-4369) Special Needs  
Correctional Managed Health Care Policy A-08.4, Inmate Medical and Mental Health Classification