

CORRECTIONAL MANAGED HEALTH CARE POLICY MANUAL	Effective Date: 11/14/2017	NUMBER: E-36.7 Page <u> 1 </u> of <u> 1 </u>
	Replaces: 10/30/2013	
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DENTAL CLINIC OPERATIONS REPORTING		

PURPOSE: To establish a system for recording and reporting statistical data on dental clinic operations.

POLICY:

- I. Dental clinic operation's statistical data on services rendered are recorded daily on the Dental Encounter Form or by the Electronic Health Record System.
- II. Texas Tech Dental Clinic Operations Monthly Reports will be submitted by E-mail to the Texas Tech Dental Director by the 5th working day of the month.
- III.
- IV. UTMB Dental Clinic Operations Statistical Data will be reported by E-mail by the 5th working day of the month to the UTMB Dental Director.
- V. The Texas Tech Dental Director and UTMB Dental Director should submit their dental clinic operations monthly reports to the TDCJ Director of Dental Quality and Contract Compliance by E-mail by the 20th of the month.

Reference: ACA Standard 4-4409 Statistical Reports (Non-Mandatory)