

CORRECTIONAL MANAGED HEALTH CARE POLICY MANUAL	Effective Date: 1/4/2012	NUMBER: E-36.3 Page 1 of 1
	Replaces: 01/07	
	Formulated: 10/85 Reviewed: 04/18	
RECORDING AND SCHEDULING DENTAL PATIENT VISITS		

PURPOSE: To standardize the recording and scheduling of dental patient visits.

POLICY: All dental patient visits will be recorded and scheduled on the Sick Call Visit Register, the Dental Clinic Register/Appointment Book, or the electronic equivalents. Appointment records must be maintained for at least 5 years.

Reference: ACA Standard 4-4346 (Ref 3-4353) Clinical Services
Texas State Board of Dental Examiners Rule 108.8
Records of the Dentist