CORRECTIONAL MANAGED HEALTH CARE POLICY MANUAL	Effective Date: 12/11/2014	NUMBER: C-24.1
	Replaces: 10/30/2013	Page 1 of 1
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STAFFING LEVELS

PURPOSE: To delineate a recommended staffing plan to serve as a guide to the Correctional Managed Health Care Committee, contracted healthcare providers, and the TDCJ Health Services Division.

POLICY:

I. A written staffing plan shall be established for each facility to assure that a sufficient number of qualified health care personnel of varying types are available to provide adequate evaluation and treatment consistent with contemporary standards of care. The written staffing plan shall include a list of all employees allocated to the facility and indicate the number of hours scheduled to be on site at the facility each week.

II. The written staffing plan takes into account the following: the numbers and types of health care professionals required at a facility depend upon the size of the facility, the types (medical, dental, nursing, mental health) and scope of services delivered, the needs of the inmate population, and the organizational structure. Special considerations are given to the number of inmates in segregated housing since the more restricted the inmates' movement, the more demands are made on staff time.

III. Each facility will attach to their staffing plan a statement designating the levels of care for each facility and those places where other levels of care exist for patients of that facility.

IV. The TDCJ Health Services Division Director reviews and approves the staffing plan annually with the university medical directors and Private Facilities Division Director and copies of the plan are maintained in the facility process manual/addendum. A copy of staffing plans will be made available to the Correctional Managed Health Care Committee and TDCJ Health Services upon request.
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Reference: ACA Standard 4-4380 (Ref.3-4326), Health Authority (Mandatory)
ACA Standard 4-4412 2014 Standards Supplement