



**TEXAS BOARD  
OF  
PARDONS AND PAROLES**

**Number:** BPP-POL.141.200  
**Date:** October 18, 2018  
**Page:** 1 of 3  
**Supersedes:** August 22, 2018

## **BOARD POLICY**

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**SUBJECT:** BOARD OF PARDONS AND PAROLES MISSION STATEMENT

**PURPOSE:** To establish a policy that provides the Mission Statement of the Texas Board of Pardons and Paroles.

**AUTHORITY:** Texas Constitution Article 4, Section 11  
Texas Government Code Section 508.049  
Texas Administrative Code Title 37, Part 5, Chapter 141, Subchapter A

**POLICY:** The mission statement reflects the responsibilities for the operation of the parole process assigned to the Texas Board of Pardons and Paroles (Board) in cooperation with the Texas Board of Criminal Justice and Texas Department of Criminal Justice. This policy provides the mission and vision statement for the Board as well as the description of specific locations where the Board intends to conduct business. It is provided, however, that locations at which the Board conducts business will vary with parole panel member assignment.

**PROCEDURE:**

I. MISSION STATEMENT:

The mission of the Texas Board of Pardons and Paroles is to perform its duties as imposed by Article 4, Section 11, of the Texas Constitution and: determine which prisoners are to be released on parole or discretionary mandatory supervision; determine conditions of parole and mandatory supervision; determine revocation of parole and mandatory supervision; and recommend the resolution of clemency matters to the Governor.

II. VISION STATEMENT - GENERAL:

The parole decision-makers (Board Members and Parole Commissioners), guided by sound application of the discretionary authority vested by the Constitution of the State of Texas, shall: render just determination in regard to parole release and revocations, thereby maximizing the restoration of human potential while restraining the growth of prison and jail populations; impose reasonable and prudent conditions of release consistent with the goal of structured reintegration of the releasee into the community; and resolutely administer the clemency process with recommendations to the Governor fully commensurate with public safety and due consideration.

**III. VISION STATEMENT – RELEASE:**

The parole decision-makers (Board Members and Parole Commissioners), guided by sound application of the discretionary authority vested by the Constitution of the State of Texas, shall: review and consider all information provided in rendering parole release determinations; utilize the standard parole guidelines as a tool to aid in the discretionary parole release decision process; consider the participation and completion of treatment, educational and vocational programs, and courses and activities identified in the individual treatment plan; and utilize rehabilitation and treatment program tier voting options, as well as other available voting options, in rendering just determinations.

**IV. VISION STATEMENT – VIOLATIONS:**

The parole decision-makers (Board Members and Parole Commissioners), guided by sound application of the discretionary authority vested by the Constitution of the State of Texas, shall: assess and respond appropriately to the releasee's violation; make consistent and timely intervention/sanction decisions; utilize graduated sanctions and actions that meet the severity of the violation; and employ any other available resource to assist the releasee in complying with their structured reintegration into the community.

**V. VISION STATEMENT – CLEMENCY:**

The Board Members, guided by sound application of the discretionary authority vested by the Constitution of the State of Texas, shall: administer the clemency process in a fair and impartial manner; make recommendations after careful review and consideration of all information provided; and transmit appropriate recommendations to the Governor for a final determination.

**VI. LOCATIONS:**

Board Members and Parole Commissioners are headquartered throughout the state near major prison units in order to have better access to offenders. Board offices are located as indicated below:

Amarillo Board Office  
5809 South Western, Suite 200  
Amarillo, TX 79110  
Phone: (806) 359-7656, Fax (806) 358-6455

Angleton Board Office  
1212 North Velasco, Suite 201  
Angleton, TX 77515  
Phone: (979) 849-3031, Fax: (979) 849-8741

Austin Board Office  
4616 W Howard Lane, Suite 200  
Austin, Texas 78728  
Phone: 512-671-2532, Fax: 512-671-2497

Gatesville Board Office  
3408 South State Hwy. 36  
Gatesville, TX 76528  
Phone: (254) 865-8870, Fax: (254) 865-2629

Huntsville Board Office  
1022 Veterans Memorial Parkway, Suite A  
Huntsville, TX 77320  
Phone: (936) 291-2161, Fax: (936) 291-8367

Palestine Board Office  
133 E. Reagan St.  
Palestine, TX 75801  
Phone: (903) 723-1068, Fax: (903) 723-1441

San Antonio Board Office  
2902 N. E. Loop 410, Ste. 206  
San Antonio, TX 78218  
Phone: (210) 564-3721, Fax: (210) 564-3726

Business hours are from 8:00 a.m. to 5:00 p.m., Monday through Friday.

**ADOPTED BY MAJORITY VOTE OF THE BOARD ON THE 18<sup>TH</sup> DAY OF OCTOBER, 2018.**

**DAVID GUTIÉRREZ, PRESIDING OFFICER (CHAIR)**

*\*Signature on file.*