



State of Texas  
**BOARD OF PARDONS AND PAROLES**

**DAVID GUTIÉRREZ**  
Presiding Officer (Chair)

November 1, 2016

***RE: Attorney Submission and Presentation of Evidence, Parole Status Inquiries***

Texas Administrative Code 37, 141.60 provides specific direction on the submission of information and arguments in support of an offender. In part it reads as follows:

(b) Unless otherwise provided, all information and arguments in support of an offender's release shall be submitted to the Review and Release Processing Section-TDCJ, Austin, Texas.

(c) In the event that an offender's case is in the parole review period, copies of all information and arguments in support of an offender's release may be submitted to members of the Parole Panel designated to consider the case. For this purpose, parole review period shall mean a period greater than two months but less than six months prior to the month of the next scheduled review.

(d) For the purpose of Discretionary Mandatory Supervision, the review period shall mean a period greater than thirty days but less than seventy-five days prior to the projected release date or next scheduled review period.

Additionally, attorneys who wish to visit the Parole Panel member or Board staff or who wish to present information on behalf of an offender, may request an interview only when the offender's case is in the review period. Our Board offices will respond in writing indicating that the request has been received and you will be contacted at a later date. Requests for interviews should be in writing and pertain to a single offender. Attorneys desiring interviews on multiple offenders at one time should submit individual requests. Multiple offender interview requests on one letter is not acceptable.

Status information with respect to an offender's parole eligibility date, most recent or last consensus vote can be obtained under an offender search on the following Texas Department of Criminal Justice Website: [www.tdci.texas.gov/bpp](http://www.tdci.texas.gov/bpp) or by contacting the Board of Pardons and Paroles Call Center at 1-844-512-0461. Board offices should not be contacted to check the status of an offender. Your compliance is appreciated.

Regards,

A handwritten signature in blue ink that reads "David Gutiérrez". The signature is written in a cursive style with a large, stylized "D" and "G".

David Gutiérrez