Texas Department of Criminal Justice
Applicant Screening Form

This form is to be completed for each applicant who is ineligible for the position or does not meet the minimum qualifications.

Applicant Name: _____ Job Posting No.: _____
Last First MI

Unit/Dept/Division/Section: _____

Applicant is ineligible for the following reason(s):

_____ Violation of nepotism policy.

_____ Applicant is a convicted felon and it has been less than 10 years since completion of sentence, which may not apply to applicants for entry level substance abuse counselor positions.

_____ Applicant is a former employee whose termination status code is DS067 within the past five years.

_____ Applicant is a retiree who is not eligible for employment consideration in accordance with PD-84, "Reemployment and Selection of Retirees."

_____ Applicant does not meet the following minimum qualifications. Identify how applicant did not meet the minimum qualifications.

Education _____

Experience _____

Supervisory Experience _____

Other - Credentials, Licenses, Training, Typing _____

Form Completed By:

_____ _____
Printed Name Signature Date
(mm/dd/yyyy)