

Texas Board of Criminal Justice
161st Meeting



Minutes

June 15, 2012
Austin, Texas

TEXAS BOARD OF CRIMINAL JUSTICE

Meeting Schedule June 15, 2012

**Radisson Hotel & Suites – Austin Room
111 Cesar Chavez at Congress
Austin, Texas 78701**

**Phone (512) 478-9611
Facsimile (512) 478-3227**

10:30 – 11:00 AM	Health Care Committee
11:00 – 11:30 AM	Management Information Systems Committee
11:30 AM – 12:15 PM	Business and Financial Operations Committee
12:15 – 12:45 PM	Windham School District Board of Trustees – Regular Session
12:45 – 2:00 PM	Texas Board of Criminal Justice Executive Session – <i>Old Pecan Room</i>
2:00 PM	Texas Board of Criminal Justice – Regular Session

TEXAS BOARD OF CRIMINAL JUSTICE

**Radisson Hotel & Suites
111 Cesar Chavez at Congress
Austin, Texas 78701
Austin Room**

**June 15, 2012
2:00 PM**

ORDER OF BUSINESS

Call to Order

Reconvene Texas Board of Criminal Justice (TBCJ)

I. Regular Session

- A. Recognitions
- B. Consideration of Approval of Consent Items
 - 1. Hazardous Duty Pay Authorization Requests
 - 2. Personal Property Donations
 - 3. Sale or Disposal of Surplus Agricultural Goods and Agricultural Personal Property
 - 4. 160th TBCJ Meeting Minutes
 - 5. Excused Absences
- C. Report from the Executive Director, Texas Department of Criminal Justice (TDCJ)
 - 1. Managed Access
 - 2. Update on Sunset Process
- D. Report from the Chairman, TBCJ
 - 1. Sunset Advisory Commission Staff Report on TDCJ
 - 2. Ohio Risk Assessment System for Community Supervision
 - 3. Chairman's Fitness Challenge
- E. Internal Audit Status Report for Fiscal Years 2011 – 2012
- F. Discussion, Consideration, and Possible Action Regarding Purchases and Contracts Over \$1 Million
- G. Discussion, Consideration, and Possible Action Regarding the 2013 Health Care Contract

- H. Discussion, Consideration, and Possible Action Regarding Adoption of Amendments to Board Rules, Title 37 Texas Administrative Code
 - 1. 151.52, Sick Leave Pool
 - 2. 155.23, Site Selection Process for the Location of Additional Facilities
 - 3. 163.25, Community Justice Council and Plans
 - 4. 163.42, Substantial Noncompliance

- I. Discussion, Consideration, and Possible Action Regarding Land Transactions
 - 1. Request for Sale of Approximately 325.74 Acres at the Central Unit in Fort Bend County, Sugar Land, Texas
 - 2. Request for Sale of Approximately 16.37 Acres at the Mineral Wells Unit in Parker County, Mineral Wells, Texas
 - 3. Request for Roadway and Utility Easement at the Goree Unit in Walker County, Huntsville, Texas
 - 4. Request for Conveyance of Beneficial Interest at the Houston Regional Parole Office in Harris County, Houston, Texas

- J. Discussion, Consideration, and Possible Action Regarding Facilities Division Construction Projects
 - 1. Request to Replace Fire Alarm System at the Estelle Unit in Walker County, Huntsville, Texas
 - 2. Request to Repair Roof at the Snyder Distribution Center at the Daniel Unit in Scurry County, Snyder, Texas
 - 3. Request to Upgrade HVAC Medical In-Take at the Garza West Unit in Bee County, Beeville, Texas
 - 4. Request to Upgrade Food Service Ventilation at the Huntsville Unit in Walker County, Huntsville, Texas
 - 5. Request for Renovation of Meat Packing Plant Refrigeration at the Michael Unit in Anderson County, Tennessee Colony, Texas
 - 6. Request to Relocate Freight Transportation & Distribution Warehouse at the Terrell Unit in Brazoria County, Rosharon, Texas

Adjourn TBCJ

The TBCJ may discuss and/or take action on any of the items posted on this meeting agenda. The TBCJ may also convene into Executive Session on any of these matters when attorney-client privilege is warranted.

MINUTES OF THE TEXAS BOARD OF CRIMINAL JUSTICE

Meeting No. 161

The Texas Board of Criminal Justice (TBCJ or board) convened in regular session on Friday, June 15, 2012 at 12:15 p.m. at the Radisson Hotel and Suites in Austin, Texas. The meeting adjourned immediately into executive session, reconvened in regular session at 2:15 p.m., adjourned at 3:37 p.m.

TBCJ MEMBERS PRESENT:

Oliver Bell, Chairman
Tom Mechler, Vice Chairman
Leopoldo (Leo) Vasquez, III, Secretary
Eric Gambrell
Judge Larry Gist
Janice Harris Lord
Terrell McCombs
J. David Nelson
Carmen Villanueva-Hiles

TEXAS DEPARTMENT OF CRIMINAL JUSTICE STAFF PRESENT:

Brad Livingston, Executive Director
Bryan Collier, Deputy Executive Director
Jeff Baldwin
Mike Bell
Melinda Bozarth
Rudolph Brothers
Celeste Byrne
Jason Clark
Matt Demny
Jackie Edwards
C.F. Hazlewood
Scott Hornung
Frank Inmon
Stuart Jenkins
Sherry Koenig
Lannette Linthicum, M.D.
Jerry McGinty
Susan McHenry
Rick Thaler
Bruce Toney
Carey Welebob
Dee Wilson

OTHERS PRESENT:

The Honorable Sharon Keller, Presiding Judge, Texas Court of Criminal Appeals; Candace Nolte, Office of the Lieutenant Governor; John Newton, Legislative Budget Board; the Honorable Dale Spurgin, Jones County Judge; Debbie Roberts, Superintendent of the Windham School District; and members of the media.

Convene the Texas Board of Criminal Justice

Chairman Oliver Bell convened the 161st meeting of the Texas Board of Criminal Justice (TBCJ) on Friday, June 15, 2012, at 12:15 p.m., noted that a quorum was present, and declared the meeting open in accordance with Texas Government Code Chapter 551, the *Open Meetings Act*. He stated that the board would adjourn into executive session, which is closed in accordance with Texas Government Code Sections 551.074 and 551.076, the *Open Meetings Act*.

Reconvene Texas Board of Criminal Justice

Chairman Bell reconvened the regular session of the 161st meeting of the TBCJ on Friday, June 15, 2012, at 2:15 p.m., noted that a quorum was present, and declared the meeting open in accordance with Texas Government Code Chapter 551, the *Open Meetings Act*. He stated the board would be conducting business from the agenda posted in the Texas Register.

Chairman Bell recognized Presiding Judge Sharon Keller, Texas Court of Criminal Appeals; the Honorable Dale Spurgin, Jones County Judge; Candace Nolte, Office of the Lieutenant Governor; and John Newton, Legislative Budget Board, thanking them for their interest in the board.

Chairman Bell stated that the TBCJ is committed to providing the opportunity for public presentations on topics posted on the meeting agenda in accordance with Board Rule 151.4, "Public Presentations and Comments to the Texas Board of Criminal Justice." As no registrations cards were received, no public comments were heard.

Recognitions

Chairman Bell acknowledged the importance of the Promotion of Positive (POP) Mental Health Initiatives Award. He yielded the floor to Dee Wilson, Reentry and Integration Division Director, who recognized John Bradley as the recipient of the POP award for his efforts in leading positive mental health. Mr. Bradley thanked the TBCJ for this honor. Chairman Bell presented Mr. Bradley with his award.

Brad Livingston, Executive Director of the Texas Department of Criminal Justice (TDCJ), recognized Celeste Byrne, Private Facility Contract Monitoring and Oversight Division Director, on receiving her 25-year service award with the state of Texas. Chairman Bell and Mr. Livingston presented Ms. Byrne with her award.

Mr. Livingston recognized Stuart Jenkins, Parole Division Director, on receiving his 30-year service award with the state of Texas. Chairman Bell and Mr. Livingston presented Mr. Jenkins with his award.

Mr. Livingston recognized Ms. Wilson, Reentry and Integration Division Director, on receiving her 25-year service award with the state of Texas. Chairman Bell and Mr. Livingston presented Ms. Wilson with her award.

Jerry McGinty, Chief Financial Officer, recognized Billy Sanders as the Contracts and Procurement Department Director, and Erica Minor as the Contracts and Procurement Department Deputy Director, Business and Finance Division.

Mr. Jenkins recognized Denine Johnson as the Support Operations Deputy Director and Lana Rhodes as the Region IV Director, Parole Division.

Chairman Bell recognized the Texas Department of Criminal Justice (TDCJ) employees who have achieved 25, 30, 35, and 40 or more years of service with the state of Texas during the months of April and May 2012. The TBCJ, along with Mr. Livingston, expressed their deepest gratitude for the continued service of these employees who represent the commitment of the TDCJ's staff. To each of these employees, the TBCJ offered congratulations and thanks for their unwavering loyalty and dedication to the citizens of Texas. As a symbol of appreciation, these individuals will receive a TBCJ certificate along with a personal letter of gratitude.

(Attachment A – Employee Names)

Consideration of Approval of Consent Items

- 1. Hazardous Duty Pay Authorization Requests**
- 2. Personal Property Donations**
- 3. Sale or Disposal of Surplus Agricultural Goods and Agricultural Personal Property**
- 4. 160th TBCJ Meeting Minutes**
- 5. Excused Absences**

Chairman Bell called for any amendments or objections to the proposed consent items. Eric Gambrell stated that his firm does pro bono work for the San Antonio Food Bank and Wal-Mart and as there are personal property donations from both being brought before the TBCJ for approval, he would abstain from voting on the consent items. Seeing no further objections, Chairman Bell stated the consent items stand approved, noting for the record that Mr. Gambrell abstained from voting on the items.

Report from the Executive Director, Texas Department of Criminal Justice (TDCJ)

1. Managed Access

Mr. Livingston reviewed the contract amendments for the offender telephone contract, which will provide managed access solutions at the Stiles and McConnell units. He explained that managed access is the active management of cellular calls within a specified boundary, allows authorized calls and 911 calls to be accepted, but prevents unauthorized calls from going through the perimeter block. This technology provides another tool in the TDCJ's policy of zero tolerance regarding cell phone usage in correctional facilities.

2. Update on Sunset Process

Mr. Livingston thanked the members for attending the Sunset Advisory Commission (Sunset) hearing on June 5, 2012. He noted that the hearing covered the staff recommendations as published in the report, including recommendations regarding TDCJ's reentry component, health care and the Correctional Managed Health Care Committee (CMHCC), and probation. The commission will meet in September and make decisions regarding the report's recommendations. These decisions will be incorporated into bills introduced during the legislative session.

Report from the Chairman, TBCJ

1. Sunset Advisory Commission Staff Report on TDCJ

Chairman Bell referenced the Sunset Staff Report on TDCJ that was released in May. Reviewed in conjunction with TDCJ were the CMHCC, the Windham School District (WSD), and the Board of Pardons and Paroles. Of significance, the Sunset staff recommended that the TBCJ and the TDCJ be continued in its current structure for another 12 years. This recommendation recognizes that the TDCJ provides the support and structure necessary to securely confine incarcerated offenders, to properly supervise offenders on probation, and to directly supervise offenders on parole.

Chairman Bell mentioned that the Sunset staff made recommendations concerning reentry strategies; implementing a systemwide risk and needs assessment for use in managing offenders on probation, parole, and in prison; expanding the offender Individual Treatment Plan; the leveraging of existing resources for case management; and expanding the membership of the reentry task force.

The Sunset staff recommended the TDCJ strengthen community supervision by requiring the Community Justice Assistance Division (CJAD) to establish standard grant processes and to study the use of performance based funding formulas and report its findings to the legislature.

The recommendation in the Sunset report regarding correctional health care was that TDCJ's authority to contract with any provider for offender health care, to include but not be limited to, specifically named university providers be clarified. Additionally, the report recommended that the CMHCC be restructured as a committee of the board instead of an independent state agency.

In regards to WSD, Sunset staff recommended a biennial program evaluation be required to measure its role in reducing recidivism and in meeting the WSD's other statutory goals.

Chairman Bell noted the TBCJ and the TDCJ's appreciation to the Sunset staff whose review and recommendations will improve efficiency and effectiveness throughout the TDCJ.

2. Ohio Risk Assessment System for Community Supervision

With one of the Sunset report's recommendations touching on risk and needs assessment for use in managing offenders, Chairman Bell highlighted some work being spearheaded by the CJAD. CJAD staff has been looking for a new risk and needs assessment instrument that will help identify all of an offender's needs and risks, to include cognitive behaviors, and can be easily interpreted to develop individual case management plans for the offenders.

In their search, staff found a public domain instrument from the University of Cincinnati, known as the Ohio Risk Assessment System. This instrument maps on the latest generation of risk assessment tools and provides a measure of an offender's risk at every phase of the criminal justice system – from pretrial through parole or reentry. It has the ability to enable staff to create comprehensive case plans based on risk assessment scores and to provide a central hub to monitor and track risk assessment data throughout the system. CJAD is currently working to validate a version of the Ohio Risk Assessment System that has been customized for community supervision in Texas.

As to the future, a CJAD steering committee is working with the University of Cincinnati and the 121 CSCDs in Texas to develop a comprehensive implementation plan. A grant proposal to the United States Department of Justice has also been submitted to obtain grant funding to help with the training and implementation of this unified evidence-based assessment.

The state's transition to this new risk and needs assessment system will support the development of assessment-derived, research-based offender profiles that will help assess and define the programming and resources best suited for the offender.

3. Chairman's Fitness Challenge

Chairman Bell announced the winners of the Third Quarter Challenge:

- Division 1 – The Internal Audit Division placed first, the TBCJ and Austin Executive Administration came in second, and Laundry, Food Service and Supply placed third.
- Division 2 – The Office of the General Counsel achieved first, the Houston 5 Parole Office second, and the Support Operations placed third.

- Division 3 – The Houston 7 Parole Office obtained first place, the Health Services Division second, and the Parole Division Hearing Section third.
- Division 4 – The Tulia Unit placed first, the Havins Unit second, and the Facilities Division came in third.
- Division 5 – The Cole State Jail came in first place, the Parole Region I Office second, and the Lopez and Segovia Complex placed third.
- Division 6 – The Manufacturing and Logistics Division placed first with the most points overall, the Stiles Unit second, and the Lychner and Kegans Complex third.
- Division 7 – The North Texas Region of the Windham School District placed first.

Chairman Bell thanked all participants for their hard work and dedication.

He stated that the fourth quarter challenge, “Summer Olympic Games” will begin in July. This five week challenge will again focus on outdoor physical activity and team sports. To all employees, Chairman Bell expressed his appreciation for their continued support of this fitness endeavor and challenged each participant to strive to increase the participation numbers during the upcoming Summer Olympic Games.

Internal Audit Status Report for Fiscal Years 2011 – 2012

Scott Hornung, Director for Internal Audit, provided the following revision to the handout of the Internal Audit Status Report for the FY 2011 and 2012:

- **1217 Business and Finance Division, Agribusiness, Land and Minerals Department:** The final report has been issued.

(Attachment B – Internal Audit Status Report for Fiscal Years 2011 – 2012)

Discussion, Consideration, and Possible Action Regarding Purchases and Contracts Over \$1 Million

Mr. McGinty provided a review of the purchases and contracts over \$1 million. Items 1-7 are increases to current contracts. Items 8-19 are new contracts or renewals of contracts. Items 1, 2, 3, 4, 8, 14, 16 and 17 include a variance increase of 10%. Mr. McGinty reviewed the fiscal year (FY) 13 food purchases, which are based on current quantities being used by the Food Service Department. These items require a variance increase of 10%. He then reviewed the items on the handout, which included the contract for Data Center Services. Mr. McGinty announced the awarding of Items 2-11, substance abuse treatment contracts, to the Gateway Foundation and Item 12, state jail substance abuse treatment program contract, to Turning Point. Items 13 and 14 are for comprehensive surveillance systems for the Coffield and Connally units.

Chairman Bell asked if there were any questions or comments. Seeing none, he called for a motion and a second. Mr. Gambrell stated that he respectfully abstained from the voting on this item as his firm represents 3M Corporation and Truman Arnold Companies. Leo Vasquez stated that he respectfully abstained from the voting on this item as he is affiliated with a coffee processing company, noting one of the commissary items listed is coffee and cappuccino. Chairman Bell called for a motion and a second.

Tom Mechler made a motion that the Texas Board of Criminal Justice approve the purchases and contracts over \$1 million, as presented.

J. David Nelson seconded the motion, which prevailed unanimously when called to a vote (with two abstains).

(Attachment C – Purchases Over \$1 Million for Board Approval, Handout)

Discussion, Consideration, and Possible Action **Regarding the 2013 Health Care Contract**

Mr. McGinty reviewed the 2013 health care contract. He explained the drafting process of the 2013 health care contract, which covers the same care and services as the 2012 health care contract. It covers a nine month period, and allows for an extension through August 31, 2013, if the legislature approves specific direction and funding in that regard. The amount in the contract is \$85 million a quarter, and is the funding that would have been given based on the original appropriations. There are no increases and the contract contains specific language that requires prior approval by the Legislative Budget Board (LBB) or the legislature's approval in order to pay above the amount provided in the contract.

Chairman Bell asked if there were any questions or comments. Seeing none, he called for a motion and a second.

Chairman Bell extended the board's thanks to Mr. Livingston, Dr. Linthicum, and Mr. McGinty and his staff for their extraordinary efforts regarding the health services contracts. He also thanked the Office of the Governor, the LBB staff, and the health care partners, the University of Texas Medical Branch and the Texas Tech University Health Sciences Center for their efforts.

Mr. Vasquez made a motion that the Texas Board of Criminal Justice approve the 2013 Health Care Contract, as presented.

Mr. Mechler seconded the motion, which prevailed unanimously when called to a vote.

(Attachment D – Offender Health Care Contracts for Board Approval, Handout)

Discussion, Consideration, and Possible Action Regarding Adoption of Amendments to Board Rules, Title 37 Texas Administrative Code

1. 151.52, Sick Leave Pool

Melinda Bozarth, TDCJ General Counsel, advised the board that proposed amendments to 151.52, Sick Leave Pool, were posted in the Texas Register on May 4, 2012. As no comments were received regarding the amendments, Ms. Bozarth recommended that the board adopt the amendments as presented.

Chairman Bell asked if there were any questions or comments. Seeing none, he called for a motion and a second.

Janice Harris Lord made a motion that the Texas Board of Criminal Justice adopt Title 37 Texas Administrative Code Section 151.52, Sick Leave Pool, as published in the Texas Register, and that the chairman sign the order to this effect.

Carmen Villanueva-Hiles seconded the motion, which prevailed unanimously when called to a vote.

2. 155.23, Site Selection Process for the Location of Additional Facilities

Ms. Bozarth stated that the proposed amendments to 155.23, Site Selection Process for the Location of Additional Facilities, were posted in the Texas Register on May 4, 2012. No comments were received regarding amendments. Ms. Bozarth recommended that the board adopt the amendments as presented.

Chairman Bell asked if there were any questions or comments. Seeing none, he called for a motion and a second.

Ms. Villanueva-Hiles made a motion that the Texas Board of Criminal Justice adopt Title 37 Texas Administrative Code Section 155.23, Site Selection Process for the Location of Additional Facilities, as published in the Texas Register, and that the chairman sign the order to this effect.

Mr. Vasquez seconded the motion, which prevailed unanimously when called to a vote.

3. 163.25, Community Justice Council and Plans

Ms. Bozarth noted that the proposed amendments to 163.25, Community Justice Council and Plans, were posted in the Texas Register on May 4, 2012. As no comments were received regarding the amendments, Ms. Bozarth recommended that the board move forward with the adoption of the amendments as presented.

Chairman Bell asked if there were any questions or comments. Seeing none, he called for a motion and a second.

Mr. Nelson made a motion that the Texas Board of Criminal Justice adopt Title 37 Texas Administrative Code Section 163.25, Community Justice Council and Plans, as published in the Texas Register, and that the chairman sign the order to this effect.

Judge Larry Gist seconded the motion, which prevailed unanimously when called to a vote.

4. 163.42, Substantial Noncompliance

Ms. Bozarth advised that the proposed amendments to 163.42, Substantial Noncompliance, were posted in the Texas Register on May 4, 2012. No comments were received regarding the amendments. Ms. Bozarth recommended that the board adopt the amendments as presented.

Chairman Bell asked if there were any questions or comments. Seeing none, he called for a motion and a second.

Judge Gist made a motion that the Texas Board of Criminal Justice adopt Title 37 Texas Administrative Code Section 163.42, Substantial Noncompliance, as published in the Texas Register, and that the chairman sign the order to this effect.

Terrell McCombs seconded the motion, which prevailed unanimously when called to a vote.

Discussion, Consideration, and Possible Action **Regarding Land Transactions**

1. Request for Sale of Approximately 325.74 Acres at the Central Unit in Fort Bend County, Sugar Land, Texas

Matt Demny, Director of Agribusiness, Land and Minerals, stated the Business and Financial Operations Committee received a comprehensive review of the sale of the 325.74 acres at the Central Unit. He recommended that the board approve and authorize the General Land Office to market and negotiate the sale of the Central Unit, in accordance with Texas Government Code Section 496.0021.

Chairman Bell asked if there were any questions or comments. Seeing none, he called for a motion and a second.

Mr. Vasquez commented that the board should take time to reflect on this historic vote that was about to take place. He noted that it was the culmination of the successful efforts of many parts of state government, in addition to the TDCJ. It is the first time in recent history that Texas has

closed a prison unit, and sold it to benefit the state. Mr. Vasquez applauded the win-win efforts of staff and other members past and present. Chairman Bell echoed Mr. Vasquez's sentiments, noting this was an important and historical TBCJ action.

Mr. McCombs made a motion that the Texas Board of Criminal Justice approve the sale of approximately 325.74 acres at the Central Unit in Fort Bend County, Sugar Land, Texas, as presented.

Mr. Vasquez seconded the motion, which prevailed unanimously when called to a vote.

2. Request for Sale of Approximately 16.37 Acres at the Mineral Wells Unit in Parker County, Mineral Wells, Texas

Mr. Demny reviewed the request for sale of the 16.37 acres at the Mineral Wells Unit in Parker County, Mineral Wells, Texas. He noted that the request had been presented to the Business and Financial Operations Committee. After explaining that the land had been received from the federal government in 1990 for use as a correctional facility, Mr. Demny stated it was later determined that the reclamation and development of this property was cost prohibitive. Consequently, its use as a correctional facility never occurred. Mr. Demny informed the board that all pre-existing conditions regarding the sale of this land have been abrogated allowing the sale of the property to proceed. In June 2011, the GLO appraised the property at \$500. As required, revenue received from the sale of this property shall be deposited in the Texas capital trust fund. Mr. Demny requested the board approve the request as presented.

Chairman Bell asked if there were any questions or comments. Seeing none, he called for a motion and a second.

Mr. Gambrell made a motion that the Texas Board of Criminal Justice approve the sale of approximately 16.37 acres at the Mineral Wells Unit in Parker County, Mineral Wells, Texas, as presented.

Mr. Nelson seconded the motion, which prevailed unanimously when called to a vote.

3. Request for Roadway and Utility Easement at the Goree Unit in Walker County, Huntsville, Texas

Mr. Demny stated that the Facilities Division determined that the waste water disposal system at the Goree Unit located in Huntsville, Texas, is in immediate need of repair due to deteriorating lagoon resources. He noted that request had been presented to the Business and Financial Operations Committee. Engineering staff has recommended discontinued use of the lagoon system in favor of direct discharge into the City of Huntsville sewer system. To facilitate this upgrade, the city will be required to accelerate planned construction of additional infrastructure at an estimated cost of \$256,500 of which \$42,176 is directly related to sewer enhancements and

other services requested by the TDCJ. In place of payment for these enhancements, the city has agreed to accept a permanent easement along the northern boundary of the Goree Unit property for a roadway expansion and use as a utility corridor. This tract encompasses 3.89 acres with an appraised value of \$21,395. Mr. Demny recommended that this request be approved as presented.

Chairman Bell asked if there were any questions or comments. Seeing none, he called for a motion and a second.

Mr. Mechler made a motion that the Texas Board of Criminal Justice approve the roadway and utility easement at the Goree Unit in Walker County, Huntsville, Texas, as presented.

Ms. Villanueva-Hiles seconded the motion, which prevailed unanimously when called to a vote.

4. Request for Conveyance of Beneficial Interest at the Houston Regional Parole Office in Harris County, Houston, Texas

Mr. Demny noted this request had been presented to the Business and Financial Operations Committee. He stated that in 2001, the legislature directed the Department of Public Safety (DPS) to transfer beneficial interest in property and facilities owned by the TDCJ to the TBCJ for the purpose of using the facilities as office space for the Houston Regional Parole Office. This property is located adjacent to U.S. 290 in the City of Houston. The Texas Department of Transportation is seeking to purchase approximately 0.1503 of an acre of this property from the DPS to facilitate the widening of U.S. 290. Based on an independent appraisal, they have offered \$113,214 for this parcel. To complete the sale, the TBCJ must transfer its beneficial interest in this portion of the property. The DPS has agreed to equally divide the proceeds of this sale thereby allowing the TDCJ compensation of \$56,607. Mr. Demny recommended that the board approve the request as presented.

Chairman Bell asked if there were any questions or comments. Seeing none, he called for a motion and a second.

Mr. Vasquez made a motion that the Texas Board of Criminal Justice approve the conveyance of beneficial interest at the Houston Regional Parole Office in Harris County, Houston, Texas, as presented.

Mr. Mechler seconded the motion, which prevailed unanimously when called to a vote.

Facilities Division Construction Projects

1. Request to Replace Fire Alarm System at the Estelle Unit in Walker County, Huntsville, Texas

Frank Inmon, Director of the Facilities Division, stated the Business and Financial Operations Committee had received a detailed briefing on the fire alarm system at the Estelle Unit earlier in the day. He requested that the board approve a budget amount of \$3,236,900.

Chairman Bell asked if there were any questions or comments. Seeing none, he called for a motion and a second.

Mr. Gambrell made a motion that the Texas Board of Criminal Justice approve a not to exceed budget of \$3,236,900 to replace the fire alarm system at the Estelle Unit in Walker County, Huntsville, Texas, as presented.

Mr. Mechler seconded the motion, which prevailed unanimously when called to a vote.

2. Request to Repair Roof at the Snyder Distribution Center at the Daniel Unit in Scurry County, Snyder, Texas

Mr. Inmon reviewed the project to repair the roof at the Snyder Distribution Center at the Daniel Unit. This project was also briefed earlier in the day before the Business and Financial Operations Committee. He requested that the board approve a budget amount of \$1,365,804.

Chairman Bell asked if there were any questions or comments. Seeing none, he called for a motion and a second.

Ms. Villanueva-Hiles made a motion that the Texas Board of Criminal Justice approve a not to exceed budget of \$1,365,804 to repair the roof at the Snyder Distribution Center at the Daniel Unit in Scurry County, Snyder, Texas, as presented.

Mr. Nelson seconded the motion, which prevailed unanimously when called to a vote.

3. Request to Upgrade HVAC Medical In-Take at the Garza West Unit in Bee County, Beeville, Texas

Mr. Inmon stated that this project was presented to the Business and Financial Operations Committee, and involved upgrading the heating ventilation and air conditioning system at the Medical In-Take at the Garza West Unit. He requested that the board approve a budget amount of \$3,030,900.

Chairman Bell asked if there were any questions or comments. Seeing none, he called for a motion and a second.

Ms. Lord made a motion that the Texas Board of Criminal Justice approve a not to exceed budget of \$3,030,900 to upgrade the HVAC medical in-take at the Garza West Unit in Bee County, Beeville, Texas, as presented.

Judge Gist seconded the motion, which prevailed unanimously when called to a vote.

4. Request to Upgrade Food Service Ventilation at the Huntsville Unit in Walker County, Huntsville, Texas

Mr. Inmon noted that the Business and Financial Operations Committee received a complete briefing on the upgrades to the food service ventilation project at the Huntsville Unit. He requested that the board approve the budget amount of \$1,974,000.

Chairman Bell asked if there were any questions or comments. Seeing none, he called for a motion and a second.

Mr. Nelson made a motion that the Texas Board of Criminal Justice approve a not to exceed budget of \$1,974,000 to upgrade the food service ventilation at the Huntsville Unit in Walker County, Huntsville, Texas as presented.

Mr. Vasquez seconded the motion, which prevailed unanimously when called to a vote.

5. Request for Renovation of Meat Packing Plant Refrigeration at the Michael Unit in Anderson County, Tennessee Colony, Texas

Mr. Inmon stated that as with the other projects, the renovations to the meat packing plant refrigeration system at the Michael Unit were reviewed at the Business and Financial Operations Committee meeting. He requested that the board approve the budget amount of \$5,218,900.

Chairman Bell asked if there were any questions or comments. Seeing none, he called for a motion and a second.

Judge Gist made a motion that the Texas Board of Criminal Justice approve a not to exceed budget of \$5,218,900 for renovation of the meat packing plant refrigeration at the Michael Unit in Anderson County, Tennessee Colony, Texas as presented.

Mr. McCombs seconded the motion, which prevailed unanimously when called to a vote.

6. Request to Relocate Freight Transportation & Distribution Warehouse at the Terrell Unit in Brazoria County, Rosharon, Texas

Mr. Inmon noted that during the discussion of the relocation of the freight transportation and distribution warehouse to the Terrell Unit at the Business and Financial Operations Committee, he was asked the square footage of the new facility once completed. He advised the board that the new warehouse will be 148,000 square feet. Mr. Inmon requested that the board approve the budget of \$5,782,100 for the project.

Chairman Bell asked if there were any questions or comments. Seeing none, he called for a motion and a second.

Mr. McCombs made a motion that the Texas Board of Criminal Justice approve a not to exceed budget of \$5,782,100 to relocate the freight transportation and distribution warehouse at the Terrell Unit in Brazoria County, Rosharon, Texas, as presented.

Mr. Nelson seconded the motion, which prevailed unanimously when called to a vote.

Adjournment

There being no further business for the regular session, Chairman Bell adjourned the 161st meeting of the Texas Board of Criminal Justice at 3:37 p.m.

*

Chairman

*

Secretary

*Signature on File

Attachments for the minutes can be obtained from the Office of Record, Executive Services.