

**TEXAS DEPARTMENT OF CRIMINAL JUSTICE  
JOB DESCRIPTION**

POSITION TITLE: HEALTH SPECIALIST I -  
Prostitution and Human Trafficking Intervention

SALARY GROUP: B16

DEPARTMENT: Rehabilitation Programs Division

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CERTIFICATION: I certify that, to my knowledge, this is an accurate and complete description of the essential functions and the conditions required for this position.

APPROVED BY: Madeline M. Ortiz DATE: 10/10/2014

POSITION #: 045336

**I. JOB SUMMARY**

Performs routine counseling and psychological work. Work involves psychological testing and assessing, counseling, reporting, and research. Works under moderate supervision with limited latitude for the use of initiative and independent judgment.

**II. ESSENTIAL FUNCTIONS**

- A. Conducts individual and group sessions; provides individual counseling to offenders; and plans and implements psychological activities.
  - B. Interviews offenders, recommends treatment, and prepares reports; assists in the development and implementation of individualized program plans; and maintains offenders' treatment plans and progress records.
  - C. Assists with quality assurance and quality enhancement activities related to psychological service provision; reviews reports for completeness and accuracy; and provides technical guidance to staff in the delivery of services.
- \* Performs a variety of marginal duties not listed, to be determined and assigned as needed.

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**III. MINIMUM QUALIFICATIONS**

**A. Education, Experience, and Training**

1. Master's degree in Psychology, Counseling, Social Work, Marriage and Family Therapy, or a related field from a college or university accredited by an organization recognized by the Council for Higher Education Accreditation (CHEA) or by the United States Department of Education (USDE).
2. Experience in the correctional treatment or correctional custody of female offenders preferred.
3. Experience in clinical assessment, clinical management, or clinical psychology in a psychological therapeutic environment preferred.
4. Current, active, unrestricted license by the appropriate licensing authority in the State of Texas as a Psychological Associate, Licensed Professional Counselor, Licensed Marriage and Family Therapist, or Licensed Clinical Social Worker preferred.

**B. Knowledge and Skills**

1. Knowledge of psychology and related disciplines.
2. Knowledge of psychological tests, measurements, and treatment techniques and practices.
3. Knowledge of techniques of individual, group, and family therapy.
4. Knowledge of group dynamics and professional interpersonal relations.
5. Knowledge of agency and departmental organizational structure, policies, procedures, rules, and regulations preferred.
6. Skill to communicate ideas and instructions clearly and concisely.
7. Skill to coordinate with other staff, departments, officials, agencies, organizations, and the public.
8. Skill in interviewing.
9. Skill to interpret diagnostic interviews and test data.

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10. Skill to conduct individual and group psychotherapy.
11. Skill to analyze behavioral deficits.
12. Skill to develop plans for implementing and monitoring rehabilitation activities in skill acquisition and behavior management.
13. Skill to review technical data and prepare technical reports.
14. Skill to maintain records of services and progress with offenders.

**IV. ADDITIONAL REQUIREMENTS WITH OR WITHOUT REASONABLE ACCOMMODATION**

- A. Ability to walk, stand, sit, kneel, push, stoop, reach above the shoulder, grasp, pull, bend repeatedly, identify colors, hear with aid, see, write, count, read, speak, analyze, alphabetize, lift and carry under 15 lbs., perceive depth, operate a motor vehicle, and operate motor equipment.
- B. Conditions include working inside, working around machines with moving parts and moving objects, radiant and electrical energy, working closely with others, working alone, working protracted or irregular hours, and traveling by car, van, bus, and airplane.
- C. Equipment (machines, tools, devices) used in performing only the essential functions include computer and related equipment, typewriter, calculator, copier, fax machine, telephone, and automobile.