

**TEXAS DEPARTMENT OF CRIMINAL JUSTICE
JOB DESCRIPTION**

POSITION TITLE: INDUSTRIAL SPECIALIST VI -
Food Processing Plant Superintendent

SALARY GROUP: A18

DEPARTMENT: Agribusiness, Land and Minerals

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III. MINIMUM QUALIFICATIONS

A. Education, Experience, and Training

1. Graduation from an accredited senior high school or equivalent or GED.
2. Three years full-time, wage-earning canning, packing, or meat processing plant experience

or

five years full-time, wage-earning production or manufacturing operation experience.

Bachelor's degree from a college or university accredited by an organization recognized by the Council for Higher Education Accreditation (CHEA) or by the United States Department of Education (USDE). Major course work in Agriculture, Food Science, Industrial Technology, or a related field may be substituted for two years of the required experience.

3. Experience in the supervision of employees or offenders preferred.
4. Correctional custody or law enforcement experience preferred.

B. Knowledge and Skills

1. Knowledge of food processing plant operations.
2. Knowledge of state and federal laws, rules, regulations, and guidelines related to food processing.
3. Knowledge of agency and departmental organizational structure, policies, procedures, rules, and regulations preferred.
4. Knowledge of food processing machinery and equipment preferred.
5. Skill to prepare and maintain complex records and files in an automated system.
6. Skill to develop and implement schedules and standards.
7. Skill in problem-solving techniques.
8. Skill to interpret and apply rules, regulations, policies, and procedures.
9. Skill to plan work in order to meet established guidelines.

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10. Skill to communicate ideas and instructions clearly and concisely.

11. Skill to assign and supervise the work of others.

IV. ADDITIONAL REQUIREMENTS WITH OR WITHOUT REASONABLE ACCOMMODATION

- A. Ability to walk, stand, sit, kneel, push, stoop, reach above the shoulder, grasp, pull, bend repeatedly, climb stairs and ladders, identify colors, hear with aid, see, write, count, read, speak, analyze, alphabetize, lift and carry 45 lbs. and over, perceive depth, operate a motor vehicle, and operate motor equipment.
- B. Conditions include working inside, working around machines with moving parts and moving objects, radiant and electrical energy, working closely with others, working alone, working protracted or irregular hours, excessive heat, cold, humidity, dampness, and chill, excessive noise, grease, oils, slippery and uneven walking surfaces, working at heights, working on ladders or scaffolding, and traveling by car, van, bus, and airplane.
- C. Equipment (machines, tools, devices) used in performing only the essential functions include computer and related equipment, typewriter, calculator, copier, fax machine, telephone, forklift, industrial meat processing equipment, packing plant equipment, vegetable canning equipment, and automobile.