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| CORRECTIONAL MANAGED HEALTH CARE POLICY MANUAL | Effective Date: 8/7/2013 | NUMBER: G-51.12 Page 1 of 2 |
| | Replaces: 4/18/2012 | |
| | Formulated: 7/1/11 Reviewed: 07/16 | |
| OFFENDERS WITH SPECIAL NEEDS WHO ARE RELEASING FROM TDCJ | | |

PURPOSE: To ensure offenders releasing from TDCJ are transported in a manner that meets their current medical, physical and mental health needs.

POLICY: Offenders unable to ride a chain bus to a releasing facility due to a medical, physical or mental health need (i.e., late-trimester or complicated pregnancy, dialysis, inpatient placement, or wheelchair-dependence) shall have their transportation arrangements coordinated through the Office of Health Services Liaison (HSL).

PROCEDURE:

- I. TDCJ Field Services staff will notify HSL via mainframe e-mail (address HSLIAISON) of any releasing offender who is an inpatient in a medical or mental health facility, lives in a sheltered-housing unit or has special transportation arrangements indicated on the Forvus HSIN screen.
- II. HSL nursing staff will contact the medical provider at the offender's unit of assignment via electronic medical record e-mail and request continuity of care information and anticipated mode of transportation needs upon release. (See Attachment A.)
- III. Releasing offenders can travel by chain bus, ambulance, wheelchair van or automobile. Multi-Patient Vehicles (MPVs) can be used to transport an inpatient offender from the unit of assignment to the releasing facility, but cannot transport an offender from a releasing facility to his/her final release plan location.
- IV. Upon the provider's completion of Attachment A and its e-mail return to HSL nursing staff, a mainframe e-mail will be sent to the following departments advising the offender's continuity of care issues and transportation needs:
 - a. TDCJ Classification and Records Office (CRO, e-mail address CLASSMED);
 - b. Individuals working in TDCJ Releasing Office as designated by the TDCJ CRO Deputy Director;
 - c. Individuals working in the Texas Correctional Office on Offenders with Medical or Mental Impairments (TCOOMMI) as designated by TCOOMMI's Director;
 - d. Parole Division Placement and Release Division;
 - e. The offender's current unit of assignment; and
 - f. The offender's permanent unit of assignment (if applicable).
- V. TCOOMMI staff will ensure the offender's release plan addresses all continuity of care issues.

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- VI. Offenders requiring ambulance or wheelchair van transportation will have their arrangements coordinated by HSL.
- a. Once a release plan is determined, Field Services and/or TCOOMMI will notify HSL of the address to which the offender is to be transported.
 - b. HSL will contact the appropriate entity (Texas Tech Utilization Management, TDCJ offender transportation department or the UTMB Patient Evacuation Command Center) to make wheelchair van or ambulance transportation arrangements.
 - c. HSL will send a mainframe e-mail to those parties listed in Section III., and the entity responsible for transporting the offender, outlining the final arrangements. The e-mail will include:
 - i. The offender's name,
 - ii. TDC number,
 - iii. Current unit of assignment,
 - iv. Date of release,
 - v. Destination, and,
 - vi. Mode of transportation

Reference: ACA Standard 4-4446 (ref. 3-4393) Final Release